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**VSA Committee Minutes, 10th May 2018**

**Venue:** Teleconference started 19:30 finished 21:40

Attendance: Peter Buskens (PB) David Cleland (DC), Ian Grant (IG) Tighe Patching (TP) and Vivienne Drew (VD)

Apologies: Robyn Lyall (RL) and Ailsa McMillan (AM)

1. Minutes of 17th March 2018 meetings approved, moved VD, seconded TP
2. **Action log**: Refer separate excel document
	1. **Treasurers report:** (PB).
		1. Report was accepted and approved.
		2. Wahring over payment of $2,602 has been returned.
		3. The VSA budget for the next 12m is being prepared by RL and PB has given RL historical records.
		4. CBA account to be kept at a minimal amount for the time being*.*
		5. A minimum reserve of $15,000 was proposed and accepted.
		6. Term deposit of $36,256 now due 16th Jan 2019 (2.2% interes*t).* The next SRV grant of $10,000 is due July 2018.
		7. Cash on hand down from $39,038 to $16,831 mainly due to simulator payments, cash on deposit down from $39,312 to $36,256 with total amounts reducing from $75,294 (less liabilities of $20,851) giving a net $54,443 in March 2018 to $53,087 (less liabilities of $500) giving a net as at May 8 of $52,587. In June 2017 net balance was $91,677.
	2. **Presidents Report (IG):** Refer document circulated. Was taken as read
	3. **Coaching:**  no report
	4. **Regional Safety Advisor** report (Mark White): no new report. Mark has been concerned about the coordination with other RTO’s, PB is assisting.
	5. **GFA/VSA simulators** including Geelong MOU. Roger Kruger will prepare a project plan for the GFA BM fixed simulator, the three BM clubs are looking forward to using it as a training simulator. Geelong MOU should be between the GFA and Geelong, not the VSA and there are issues with Geelong’s liability requirements (Action IG). It was agreed to ask the BM clubs to pay for the GFA simulator room with 50/50 sharing of costs with the VSA or GFA. Estimated costs needs to be revisited, could cost say $5k in total if done by volunteers.
	6. **GFA development initiative** is now with South Gippsland as the three BM clubs are waiting for the BM lease to be finalised. BM clubs will be supported in due course.
	7. **SRV work plan** **and Responsibilities**
		1. Item 1 Club capacity #1 progressing with GCV, Sunraysia still to happen #3 in hand.
		2. Item 2 training programs in hand
		3. Item 3 Increasing participation for females and youth in gliding. VD/AM on going, getting there
		4. Item 4 Flight Sim see above in hand
		5. Item 5 Safety awareness, progressing well with Mark White
		6. Item 6 VSA new 3 year strategies VD/TP. Consider running the club survey at the Presidents meeting in August and a draft individual members survey to be prepared (TP/VD/DC)
	8. **VSA succession plans**: VD has agreed to nominate as President with IG available as ex President for a further 12m. RL has agreed to nominate as Treasurer. The succession plan for Secretary still to be resolved. Regional Development Officer position description needs to be reviewed to see if the position is needed (PB and all). The 40% gender balance requirement of the SRV for the committee will be achieved when PB retires.
	9. **RASP cut down version**: The cut down version could be a one day forecast and perhaps run on Matt Gage’s server, awaiting report (IG)
	10. **MMGC suspension**: Suspended due to lateness of ops status check due to unavailability of aircraft. Now back on track. (PH)
	11. **Cost recovery principles for VSA mobile simul**ators. It was proposed that the club borrowing the simulator be responsible for transport costs to and from and any damage. A simple rental agreement to be prepared. (VD)
3. **Buddies**: **Vivienne** no report, **Peter**: no report. **Ian:** HFC encouraging them to run another GP. Grampians are advertising their Queens BD wave weekend. **David**: Beaufort overall membership decreased by 2. Tug in operation, Zephyrus 2 year restoration project almost finished, glider now rigged. Tassie have a farmers strip available at Tunbridge but their Pawnee engine needs a total rebuild. **Tighe:** AG Museum no issues, MGC had a successful gliding curse mid week. Had a club event at Mt Beauty, there were some tug noise issues. Avgas drums stored at Mt Beauty have disappeared. Successful aviate in April month, membership really healthy.
4. **General business**: None
5. **Next meetings*:***Teleconference 7:30pm 5th July and 11:00 Saturday 11th August AGM/Presidents meetings at BM. Teleconferences to end before or by 10pm

***Buddies allocation (updated May 2018):***

**Peter Buskens (2)**: Bendigo and Sunraysia

**David Cleland (3)**: Beaufort, 431 Gliding and Soaring Club of Tasmania

**Ian Grant (2)**: Horsham FC and Grampians

**Alisa McMillan (2):**Geelong and Sport Aviation, Tocumwal

**Tighe Patching (2):** Melbourne Gliding and Aust Gliding Museum

**Vivienne Drew (3):**GCV, Goulburn Valley Soaring and Southern Riverina

**Phil Henderson (2):**Mount Beauty and South Gippsland

***Buddy guidelines****:*

*The committee member initiates and maintains a direct relationship with one the key members of the selected clubs and be an easy point of contact for the club to contact the VSA. The clubs of course could contact any member of the VSA committee but relationships are important in dealing with different parties. With the spread of distances, much of the contact would be by phone and email but augmented at face-to-face meetings once to twice a year at VSA AGM’s and VSA President meetings as well as competitions etc.*

David Cleland, VSA Secretary, 11th May 2018