Honorary Secretary: David Cleland, 13 Montrose Court, Greenvale VIC 3059

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**VSA Committee Minutes, March 11th, 2019**

**Venue:** Teleconference 19:33 finished 21:19

Attendance: David Cleland (DC), Tighe Patching (TP), Vivienne Drew (VD), and Phil Henderson (PH), Ailsa McMillan (AM) and Matt Gage (MG) by invitation. Apologies: Robyn Lyall (RL) Ian Grant (IG)

1. Minutes of Feb 11th 2019 meetings approved, Phil moved & Tighe seconded
2. **Action log**: Refer separate excel document
3. **President’s report** circulated.
4. **Treasurer’s Report & Budget:** Report not available
5. **SRV**: Update from SRV (Viv) and SRV Action Log (All) Working well with the new SRV Relationship Manager, Thomas Nichol. Next funding likely to be inclusion, access especially for females, young people and for all abilities. Guide lines due next week for future funding. Funding likely to remain the same ie no increase.
6. Review for comment:
   1. **Australian Sport Commission Club Health Check** document (online & print) circulated (Viv). Has been done in the past. Needs committee review and a summary the last health check (DC) decision to go at April meeting. Buddy clubs can be done by a visit or video link.
   2. **Succession Plan** template (circulated) (Viv) Committee to review (All) and then to be distributed to the Presidents and GFA Regional Officers. Presidents is for their information and RO’s to complete. Viv to prepare an explanation document to accompany the distribution
7. **Calendar of Events Coaching** Dates 2019-2020 (Matt Gage). To circulate this week
8. **Calendar of Events General** including AGM/President's meeting (All)
9. **Junior guidelines update:** Some changes to draft suggested and agreed, Tighe to recirculate changes. (TP)
10. **Airworthiness course** update (IG) no report available
11. **Marketing** (Viv)
    1. Scouts Activities Victoria
    2. Premiers Active April
    3. Draft Member Survey Questions for April deadline (circulated) suggested changes to be circulated
12. **Mt. Beauty GC:**
    1. Issues with members protection rights. The VSA MPIO, Alf McMillan is investigating and is following the VSA process. Mediation sessions have been initiated but the club is not responding.
13. Buddies report: No updates other than the BM flying club 168 bed accommodation block building permit has been granted.
14. General Business: Mark (Lumpy) Paterson has requested to join the VSA committee, no objections. Viv is having a face to face meeting.
15. Next meeting proposed face to face meeting is at Bacchus Marsh on Saturday April 13th at Bacchus Marsh 10am to 2pm

**Buddies 2019**

**David Cleland (3)**: Beaufort, Bendigo and Soaring Club of Tasmania

**Alisa McMillan (2):**Geelong and Sport Aviation and Tocumwal

**Tighe Patching (2):** Melbourne Gliding and Aust Gliding Museum

**Viv Drew (3):**GCV, Goulburn Valley Soaring and Southern Riverina

**Robyn Lyall (2):**Mount Beauty and South Gippsland

**Phil Henderson (3):** Sunraysia, Horsham FC and Grampians

***Buddy guidelines****:*

*The committee member initiates and maintains a direct relationship with one the key members of the selected clubs and be an easy point of contact for the club to contact the VSA. The clubs of course could contact any member of the VSA committee but relationships are important in dealing with different parties. With the spread of distances, much of the contact would be by phone and email but augmented at face-to-face meetings once to twice a year at VSA AGM’s and VSA President meetings as well as competitions etc.*

David Cleland, VSA Secretary, 12th March, 2019