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**VSA Committee Minutes, March 2nd, 2020**

By teleconference: Started 7:30 pm finished 8:48 pm

Attendance: Vivienne Drew (Viv), Phil Henderson (PH), Tom Spiesser (Tom), Marcia Cavanagh (MC) and David Cleland (DC). A quorum was present. Apologies: Ailsa

1. Minutes of meeting September 30th, 2019, approved
2. Action log: Refer separate excel document
3. **President’s report** was circulated before the meeting
4. **Treasurer's report** received and accepted. For the 8 months to February income was $58k with expenses and asset acquisitions and associated expenses of $46k which gave a cash surplus of $12k. However, included in the income was $23k of grants which will be paid in due course thus reducing the effective cash surplus to a deficit of $11k. Asset acquisitions were $12.5k. Free funds available at the end of August were $47k.
5. **2020/2021 budget** to be completed **Action Tom**
6. **VSA Grant guidelines** review and need rationalisation **(Tom/Viv)**
7. **#YesGirlsGlide** Project Brief and events. Viv met with Ailsa, a survey will be conducted and a 3 day camp is being planned. **Action Ailsa**
8. **Sport & Rec Victoria** update: New Relationship Manager (Interim), Ben O’Brien has been given an update on our activities.
9. **New website** - Update on Joomla 4 or whether we go with Joomla 3. Parameters have been discussed with Jarek. Needs to be more visual. Check what templates are available. Jarek following up expiry of domain name which has halted our website. **Action Viv**
10. **AGM** Sat August 22nd at BM and **Presidents’ Meeting** Saturday 23rd May at Benalla. Next committee meeting May 4th teleconference 7:30pm. Members to be advised of dates in due course and agendas set. **Action DC/Viv**
11. **Mobile Simulator** damage during hire by the AAFC: Simulator is currently being repaired and spruced up. It has been quite an effort and our thanks to Viv, Matt Gage, Reg Gardner and Colin Collum. It has been confirmed that it was last used by AAFC. Future hire will need a bond of $300. It will be housed at Benalla together with the VR simulator. There are currently 6 bookings. **Action Viv**
12. Mt Beauty GC: GFA investigation in progress
13. **VSA Inclusion & Diversity Policy & Codes of Conduct** – VSA, website complete
14. **Women in Gliding Project** Fund/Yes girls glide: in progress
15. **MPIO Webinars** – still to start **Alf**
16. **RTOA/RM Ops Reports** February 2020 (both circulated). Appointment of Dr John Wharington as assistant RTO/A confirmed
17. **OG:** Benalla now up and running, budget for remainder of FY20 and FY21B **Action Tom**.
18. **Scales** are with Joe, have been damaged. Joe will manage the lending of these. Ailsa to track athletes travel pathway grant of $6,000 and report in April.
19. **Scholarship request** received from Jesse Stevens and sponsored by Andy Benton. Jesse will join Bendigo GC and the GFA and then reapply.
20. **VSA Name change**: We will be VSA Inc trading as Gliding Victoria & Tasmania, colours have been selected, although SRV to be consulted on the inclusion of Tasmania **Action Viv**
21. **Buddy reports** circulated for MG, Bendigo, SCOT, Beaufort, SGGC, Horsham, Grampians, GCV and Tocumwal.

**Next meetings:** AGM Sat August 22nd at BM and Presidents’ Meeting Saturday 23rd May at Benalla. Next committee meeting May 4th teleconference 7:30pm

**Buddies 2020**

**David Cleland (3)**: Beaufort, Bendigo, MGC and Soaring Club of Tasmania

**Alisa McMillan (2):**Geelong and Sport Aviation

**Marcia Cavanagh (2):**  Aust Gliding Museum

**Viv Drew (3):**GCV Benalla, Goulburn Valley, Southern Riverina & Tocumwal Soaring Centre

**Tom Spiesser (2):**Mount Beauty and South Gippsland

**Phil Henderson (3):** Sunraysia, Horsham FC and Grampians

***Buddy guidelines****:*

*The committee member initiates and maintains a direct relationship with one the key members of the selected clubs and be an easy point of contact for the club to contact the VSA. The clubs of course could contact any member of the VSA committee but relationships are important in dealing with different parties. With the spread of distances, much of the contact would be by phone and email but augmented at face-to-face meetings once to twice a year at VSA AGM’s and VSA President meetings as well as competitions etc.*

David Cleland, VSA Secretary, 3rd March 2020